

DATE APPROVED: MARCH 11, 2005

**WISCONSIN GOOD SAM ORGANIZATION
CONSTITUTION AND BY-LAWS
CONSTITUTION**

ARTICLE I - NAME

This organization shall be known as the Wisconsin State Organization of the International Good Sam Recreational Vehicle Club. The aforementioned shall recognize the International Good Sam Club's Constitution and By-Laws as their ultimate body of law.

The Wisconsin State Organization will always use the terminology "State Organization" when referring to its organization. The term Club always means the International Good Sam Recreational Vehicle Club.

The State Organization will only use the Good Sam name and logo in good taste, and to promote the Good Sam Pledge and State activities in a manner consistent with the Club Constitution, By-Laws, and General Policies.

ARTICLE II - PURPOSE

It is the purpose of this State Organization to promote the use and enjoyment of recreational vehicles and outdoor fellowship among its members through trips and group activities. This State Organization shall maintain an attitude which is strictly non-sectarian, non-partisan, non-sectional, and will not discriminate against any individual regardless of age, race, sexual orientation or sexual preference and shall be dedicated to bringing together people interested in the ideals and principles of the International Good Sam Recreational Vehicle Club.

ARTICLE III - MEMBERSHIP

Section 1. Membership in this State Organization is limited to those individuals who are members in good standing with both the International Good Sam Club and the State Organization. (i.e. have paid Club and State membership dues, when applicable.)

Section 2. Each membership will include one couple or single and any dependent children living with them.

ARTICLE IV - STATE OFFICERS/BOARD

Section 1. Officers of the State Board shall be the State Director, Assistant State Directors, Secretary, Treasurer, Wagonmaster, Legislative Representative, and such additional officers as deemed necessary by the State Organization.

Section 2. The State Director is elected to a two year term, as specified in the Constitution and By-Laws of the International Good Sam Club.

Section 3. The State Treasurer shall be elected by the State Committee to a term concurrent with the term of the State Director.

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Section 4. Any other State officers will be appointed by the State Director, and will hold office for a period designated by the State Director, but not to exceed the State Director's term of office.

Section 5. No State officer (or spouse) may hold any other post or position within the Club, Region, State, or Chapter unless special approval is given by the Executive Director.

ARTICLE V - STATE COMMITTEE

A State Committee shall be formed and be composed of one Chapter President, or an appointed delegate, from each Chapter within the State, as specified in the Constitution and By-Laws of the International Good Sam Club. When formed, each Chapter must fully participate in the State Committee and meet all obligations thereof.

ARTICLE VI - AMENDMENTS

Amendments to this Constitution shall be made only with the approval of a three quarters (3/4) vote by the members of the State Committee.

BY-LAWS

ARTICLE I - MEMBERSHIP

Section 1. All members of the State Organization must be members in good standing with both the International Good Sam Club and the State Organization (i.e. have paid both Club and State membership dues, when applicable.)

Section 2. Each membership will include one couple or single and any dependent children living with them.

Section 3. Members of the State Organization will be classified as either Chapter members or State members-at-large.

Section 4. State members-at-large will be defined as those members of the International Good Sam Club who do not belong to a Chapter, but who have voluntarily decided to be members of the State Organization, and to meet all the necessary membership requirements thereof.

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ARTICLE II - DUES

Section 1. Dues for State Membership may be levied by the State Committee. This fee is to be paid by Chapter members and State members-at-large, and will be placed in the State Treasury.

Section 2. Annual State dues must be paid to the respective chapter and submitted by its officers along with their chapter roster to the State Treasurer before January 1 of each year. Members-at-large must pay their State dues directly to the State Treasurer before January 1 of each year. Dues shall cover the period between January 1st thru December 31st.

Section 3. Only a dues paying member of the State Organization shall be eligible to participate in its business meeting, or to serve in any of its elective or appointed positions.

ARTICLE III - DUTIES OF OFFICERS

STATE DIRECTOR: The State Director is appointed to a two year term as specified in the Constitution and By-Laws of the International Good Sam Club. The State Director is the highest Club Officer in the State.

The functions of the State Director are:

1. To represent the State Director's membership to the Club.
2. To represent and uphold the Club Constitution, By-Laws, and General Policies of the Club to the membership.
3. To act as the advisor in the administration of State and Chapter business.
4. To administer the formation of new Good Sam Chapters.
5. To officiate at State Samboree(s).
6. To advise the State Committee composed of Chapter delegates in the state, to officiate at its meetings, and to vote only in the event of a tie.
7. To call Special Meetings. The State Director shall poll the Chapter Presidents until 25% of the Chapter Presidents give permission to call a Special Meeting. Permission to call the Special Meeting shall be confirmed in writing by the Chapter Presidents. Forty five days notice shall be sent prior to the Special Meeting.
8. To assist Club Headquarters staff upon request with the planning and hosting of International Samborees and special events in the state and region.
9. To perform such other functions as specified by the Club.
10. If a vacancy occurs during the State Director's term, the Executive Director may appoint a replacement for the duration of the term, or request that the state present another candidate for the position.

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STATE TREASURER: The State Treasurer shall be elected by the State Committee to a term concurrent with term of the State Director, by a simple majority of all members of the State Committee. The Treasurer may not be a member of the State Director's family.

The functions of the State Treasurer are as follows:

1. To have custody of all funds including State dues paid by members, securities, and assets of the State Organization.
2. To be responsible for keeping full and accurate accounts of all receipts and disbursements, and to make an itemized report of same.
3. All disbursements will be made by check, signed by the State Treasurer. All major assets must be approved by the State Committee prior to the purchase. All expenditures shall appear on an itemized financial report to the State Committee at each State Committee meeting.
4. To serve as State Election Chair.
5. Upon the death, resignation, or departure from the State of the State Treasurer, the State Director will conduct a special meeting of the State Committee as soon as possible, for the purpose of electing another State Treasurer to fill this position.

STATE SECRETARY: The functions of the State Secretary are:

1. To handle all correspondence and other duties as assigned by the State Director.
2. To attend all regular and special meetings of the State Board and State Committee, with responsibilities for: recording the minutes of meetings with the time and place, how called or authorized, the notice given thereof, name of those present, and proceedings; reading minutes from previous meeting; duplicating and distributing minutes to members of the State Board and State Committee when requested to do so; recording roll call.
3. To have a list of all standing committees, and to file the reports of these committees when presented.
4. To have a copy of the State Organization's By-Laws available for ready reference.
5. To send out notices of all Regional and special meetings of the State Board and State Committee.
6. To maintain records on all members of the State Organization, including Chapter members and State members-at-large.

ASSISTANT STATE DIRECTOR: The Assistant State Director(s) will be assigned responsibility for a particular geographical section of the State, and will serve as the representative of the State Director for this area and perform other duties as assigned by the State Director.

1. To assist in organizing local Chapters.

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2. To supervise State functions in their assigned areas under the direction of the State Director.
3. To act as advisor to local Chapters when requested.
4. Other duties designated by the State Director.

STATE WAGONMASTER: Duties of the Wagonmaster shall be determined by the State Director.

LEGISLATIVE REPRESENTATIVE: (OPTIONAL) The Legislative Representative is responsible for keeping track of all potential laws affecting RV owners within the State, and for notifying the State Director of such, and other duties as directed.

PUBLICITY CHAIRMAN: (OPTIONAL) The Publicity Chairman is responsible for submitting news on the State's activities to the State Director for Highways publication; generating publicity with local media; and other duties as required.

ARTICLE IV - STATE COMMITTEE

Section 1. A State Committee composed of all Chapter Presidents within the State or their appointed delegates shall be organized as specified in the International Good Sam Club Constitution and By-Laws. The State Committee has the voting power to reconcile serious disputes within the State and in any Chapter within the State.

Section 2. The State Committee meeting shall be open to anyone, although no one but the Chapter President or appointed delegate will have the right to vote. The State Director will vote only in the case of a tie.

Section 3. The State Committee shall meet 2 or 3 times a year, or as often as necessary to conduct the business of the State. The State Director shall determine the time and place of all State Committee meetings.

Section 4. A simple majority of the State Committee members, or their appointed delegates, will constitute a quorum.

Section 5. Roberts Rules shall govern all business meetings. The order of business will be as follows:

1. Call to order
2. Roll Call
3. Introduction of Guests
4. Reading of minutes of previous meeting
5. Treasurer's Report (presentation of bills)
6. Reading of correspondence

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7. Reports of committees
8. Unfinished business
9. New business
10. Announcements
11. Adjournment

Section 6. The State Board shall be allowed to sit in and participate in the State Committee meetings as a recommending body, but has no voting power.

Section 7. The State Committee has the authority to establish, regulate, and control the State Treasury, and to levy reasonable annual dues to be paid by all Chapter members and members at large within the State. Such levy will only be made by a three-fourths vote of the Chapter Presidents, or their delegate, attending the State Committee meeting, held after a thirty day written notice of such is sent to the Chapter Presidents. All such funds shall be the sole property of the State Treasury.

Section 8: The responsibility of the members of the State Committee are:

1. The Chapter President is to attend the State Committee meetings as the representative of their Chapter, and to report the proceedings of such meetings to the Chapter members.
2. If the Chapter President is unable to attend, he shall notify the State Director within 10 days prior to a scheduled State Committee meeting who the delegate from the Chapter will be.
3. To vote on such items as come before the State Committee on behalf of the Chapter
4. To make a written request of the State Director, on behalf of the Chapter, that items be placed on the State Committee meeting agenda.
5. To present to the State Committee any proposed amendments to the State Constitution and By-Laws deemed necessary by the Chapter.
6. To serve on committees voluntarily or by appointment for the good of the State Committee.
7. To obtain written support of 25% of the State Committee membership to petition the State Director to call a special meeting.

ARTICLE V - STATE TREASURY

Section 1. All moneys received by the State Organization from dues, State Samborees, or any other sources shall be placed in the State Treasury.

Section 2. All disbursements will be made by check, signed by the State Treasurer.

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Section 3. The State Committee shall appoint three members of the State Committee to act as an audit committee, with the State Director acting as Chair. This Committee will audit the accounts of the State Treasurer at the end of the State Treasurer's two year term of office and will submit a report of their findings to the State Committee. The outgoing and incoming Treasurer (if applicable) will participate in this audit to attest to their own satisfaction as to the validity of the audit. Special audits shall be initiated by the State Committee whenever a change in the State Treasurer occurs.

ARTICLE VI - COMMITTEES

The State committee shall be empowered to appoint such committees as it deems necessary, and to direct the activities of said committees.

ARTICLE VII - MEETINGS

All business of the State Organization shall be conducted at meetings of the State Committee at the State Samboree(s), a mid-winter meeting, and Special Called meetings. Forty-five days notice shall be sent prior to the Special Meeting.

ARTICLE VIII - STANDING RULES

1. There shall be no expense fee paid to any delegate who attends state meetings.
2. The State Director, or his/her delegate, is to prepare and mail at least one (1) Newsletter per year to each dues-paying Wisconsin Good Sam Member. Five (5) extra copies shall be sent to each Chapter President for prospective members.
3. Meeting agendas shall be sent to Chapter Presidents a minimum of 45 days prior to the meeting.
4. Chapters may have fund raising booths that are for charities only (all proceeds are donated to charity) may operate at anytime during the Samboree. When proceeds monies collected are for a chapter's treasury, the fund-raising booth may operate only during the time of the Flea Market at the Samboree.
5. Samboree Fees for one rig/2 adults with children, one rig/one person and fees for extra people will be set after cost of site has been determined.
6. The State Director shall be reimbursed for airline ticket, registration and fuel expense not to exceed a total of \$3,000 per year, upon submitting receipts for the above expenses for attending the International State Director's meeting, the International RV Rally, out of state Region 3 Samborees and any Wisconsin State Jumbos, effective January 1, 2005. This rule shall be reviewed every three years.
7. The State Organization's Constitution and By-Laws, as well as any proposed Amendments, must be submitted to International Headquarters for approval.

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ARTICLE IX AMENDMENTS

Section 1. Proposed amendments to these By-Laws must be submitted to the State Director by a State Committee member, in writing, to be included in the agenda of the next meeting.

Section 2. The proposed amendment(s) in its final form shall be sent to each State Committee member 45 days prior to the meeting at which the amendment(s) is to be voted upon.

Section 3. Such proposed amendment(s) shall automatically be an item on subsequent agendas until properly disposed of by a vote of the State Committee.

Section 4. The amendment(s) may be passed with an affirmative vote of three fourths (3/4) of the eligible voting members present.

Section 5. The amendment(s), in its final form, will be submitted to Good Sam Headquarters for final approval.